



Australian Federal Police Check Instructions

Number 28 – Care, Instruction or Supervision of Children

Please follow these instructions exactly:

As a participant of the NYQUEST Camp Canada program you will need to obtain a Federal Police Check. Below are the instructions for the online application. Please be sure to follow these instructions exactly. You must apply for the **Australian Federal Police check – Number 28 – Care, Instruction or supervision of children**. **No other police check will be accepted**. Please note that this is a different check than is needed to apply for the Working Holiday Program. You should start this process immediately as your participation in the program is dependent upon receiving an acceptable background check.

1. Go to: <https://afpnationalpolicechecks.converga.com.au/>
2. On this page, 'tick' the box to say you have read the instruction and then click the 'Start Online Application' button
3. You will then need to proceed through the questions. Be sure to complete them with care! Some of the questions are self-explanatory, while others require specific answers. Be sure provide the following responses:

Section 2.3: Purpose of Check

- Purpose Type: **'Commonwealth Purpose/Employment'**
- Purpose of Check: **Police Check 'Number 28-care, instruction or supervision of children'**

Section 3.1: Applicant consent

- Type of Check: **name check only**
4. Proceed and Confirm you personal details
 5. You will then be asked to fill out a consent form, which you will need to print and sign in order to give consent for the check to be done. You will need to scan this signed document and upload it to your application along with a scanned PDF of your ID documents (you need to submit 100 points of ID documents, such as drivers license, passport, bank statements etc).
 6. Make the Payment of AU\$42 on the payment screen using Vis, Mastercard or American Express. Only press 'Pay Now' once.
 7. Once you receive your police check in the mail please scan and upload it to your portal account right away.

As per the Program Agreement, your participation in the program is dependent on providing an acceptable background check. Failure to provide this could result in a loss of placement. If you are experiencing any problems with this application, please contact us for assistance.

-NYQUEST Camp Canada / info@go-nyquest.com / 1-416-932-1370

